

*Jefferson Township - Lackawanna County-*

487 Cortez Road

Jefferson Township, PA 18436

Phone: 570-689-7028 email: cwatt@jeffersontownship.com

**APPLICATION FOR A CONDITIONAL USE**

APPLICATION IS HEREBY MADE FOR ACTION AT A PUBLIC HEARING IN CONFORMITY WITH REQUIREMENT ZONING ORDINANCES OF JEFFERSON TOWNSHIP AND ANY AND ALL AMENDMENTS THERETO.

NAME OF APPLICANT \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_

ZIP \_\_\_\_\_

INTEREST OF APPLICANT \_\_\_\_\_

LOCATION OF SUBJECT PROPERTY \_\_\_\_\_

ZONING DISTRICT \_\_\_\_\_ TAX ASSESSMENT NUMBER \_\_\_\_\_ EXISTING USE \_\_\_\_\_

DETAILS OF ACTION SOUGHT \_\_\_\_\_

REASON FOR SEEKING ACTION: \_\_\_\_\_

THE APPLICANT HEREBY AGREES THAT ALL MATERIAL SUBMITTED WITH THIS APPLICATION SHALL BE MADE A PART THEREOF AND DOES BECOME AN INTEGRAL PART OF THE RECORDS OF JEFFERSON TOWNSHIP AND SHALL NOT BE RETURNED TO SAID APPLICANT AND ALSO CERTIFIES AND STATES THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF ALL DATA, STATEMENTS AND INFORMATION SUBMITTED ON OR WITH THIS APPLICATION ARE TRUE AND CORRECT.

SIGNATURE OF APPLICANT: \_\_\_\_\_

**CERTIFICATION OF OWNERSHIP AND ACKNOWLEDGEMENT OF APPLICATION**

Commonwealth of Pennsylvania

County of Lackawanna

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I (we) deposes and says that I (we) are owners of the property described in this application and that the said application was made with my (our) full knowledge and/or direction and does hereby agree with the said application and to the submission of the same as provided by law.

Property owner(s) \_\_\_\_\_

Date \_\_\_\_\_, 20\_\_\_\_

**BELOW FOR TOWNSHIP USE**

DATE RECEIVED \_\_\_\_\_ FEES \$ \_\_\_\_\_, DATE FEES RECEIVED \_\_\_\_\_

PUBLICATION DATES \_\_\_\_\_ AND \_\_\_\_\_ APPLICANT NOTIFICATION DATE \_\_\_\_\_

TWP PLANNING COMMISSION DATE \_\_\_\_\_ ACTION RECOMMENDATION \_\_\_\_\_

COUNTY PLANNING COMMISSION DATE \_\_\_\_\_ ACTION RECOMMENDATION \_\_\_\_\_

HEARING DATE \_\_\_\_\_ TIME \_\_\_\_\_ ORDER OF BOARD \_\_\_\_\_

Zoning Officer \_\_\_\_\_

*Jefferson Township*  
*-Lackawanna County-*  
487 Cortez Road  
Jefferson Township, PA 18436

Phone: 570-689-7028  
Fax: 570-689-7863

Email: zoningofficer@jeffersontownship.com

## **CHECKLIST FOR SUBMITTING A CONDITIONAL USE APPLICATION**

As mandated in Article 7 of the Jefferson Township Zoning Ordinance, provide:

\_\_\_\_\_ Application for a Conditional Use

\_\_\_\_\_ Read Article 7 SECTION 703 PLANS, INFORMATION AND PROCEDURES FOR CONDITIONAL USES in the Jefferson Township Zoning Ordinance.  
Provide information from applicant  
Understand the responsibilities of the property owner / applicant and be prepared to comply accordingly.

\_\_\_\_\_ Narrative; as described in Section 703 A - 14

\_\_\_\_\_ Site Plan (Survey Map) to scale as required in Section 703 A

\_\_\_\_\_ If applicable, a Soil Erosion and Sedimentation Plan and/or NPDES Permit

\_\_\_\_\_ If applicable, an Impact Analysis –report - see definition in Article 2

Payment:

\_\_\_\_\_ Conditional Use application fee – check for \$750.00 payable to “Jefferson Township”